

School Volunteer Chart

This chart is not an exhaustive list. It should be used by the Principal to determine the documentation required of school volunteers for compliance with the diocesan Policy for the Protection of Children. Volunteers provide a service without compensation. Questions can be directed to Cindy Zemcik at 814-824-1195.

These are examples of a Regular Volunteer (scheduled at least once a month)	These are examples of an Occasional Volunteer (scheduled or occurring less than once a month)
Coach (unpaid)	Class Activity
Assistant Coach (unpaid)	Class Celebration
Recess Aide	PTO in-school activity
Tutor	Ticket Seller/Taker
Classroom Assistant (Room Parent)	Helper on day of Concert
Library Assistant	Helper on day of Assembly
Cafeteria Aide	Book Fair Worker
Chaperone for Field Trips or Service Projects	Health Fair Worker
Band Parent	Career Day Worker
School Office Aide	Reader in a classroom
Theater Director(s) & Aides	Santa Shop Worker
Costume Designer(s)	
Retreat Leaders (includes small/large group leaders)	

The following people are considered **School Visitors**: Assembly Presenters, Guest Presenter in a classroom, Guest reader in a classroom, Parents sharing a Birthday Lunch with their child. Provided that visitors are never unaccompanied in the school building or classroom and are never in a position of care, supervision, guidance or control of children, they DO NOT need clearances.