Any students in the school receiving medication during the school day must be listed on the monthly medication log. Record the student's name, grade & room, medication name and dosage for each medication. For example, if a student receives 3 medications, he/she should be listed 3 times on the log.

Each time medication is administered to a student, the person administering must initial with time of day in appropriate box.

If medication is not given, please use the following abbreviations to indicate the reason why:
A-absent  O-out of medication  F-field trip  R-refused  ED-early dismissal  V-vacation/school closed