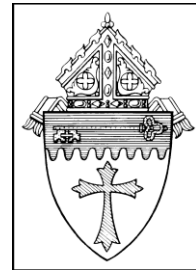


**Diocese of Erie
Catholic Schools Office
Continuing Professional Education
Event Approval Form**



Complete this form to receive approval for hosting an Act 48 qualified event, an event for the Spiritual Journey program or for a educator(s) to attend an event offered by a non-provider for Act 48 hours. The form must be submitted to the Director of Curriculum / Teacher Personnel, Catholic Schools Office, two weeks prior to the event. An e-mail will be sent notifying the Principal that the event the school is hosting is posted on Solutionwhere and is open for registrations.

School-level Act 48 Event **School-level Spiritual Journey Event**
 Individual Educator **Diocesan Sponsored Event**

School or Educator _____

Title of Program/Activity: _____

Brief Description of Program / Activity: _____

Sponsored by: _____ Location: _____

Instructors/Presenters: _____ Max. Class Size _____

Targeted Student Population (e.g. K-2, science students, etc.): _____

Signature of Principal / Designee _____ Date _____

E-mail Address _____

Date	Begin Time	End Time	Total Hours

Total hours (time on task): _____

Activity Subject Areas: (Check One):

- Teaching and learning professional development
- Standards area curriculum and assessment
- Academic content studies
- Technology
- Student social and health issues
- Spiritual Journey

Relates to Act 48 Plan Goal(s)

(check all that apply):

- Meeting the needs of diverse students
- Creating a safe school climate
- Developing math, reading and writing skills
- Using a team approach to meeting the needs of students
- Strengthening thinking skills

Approved: _____ Date: _____ E-mail sent: _____