Buildings and Grounds Custodian, Full Time or Part Time

Summary: St. Mark the Evangelist and Mount Calvary church buildings and grounds provide an inviting and effective location for members and guests to grow in their faith. <u>Are you looking</u> for a full or part time custodial role where you can see results and be proud of your efforts!

Then COME JOIN OUR TEAM!

## **BENEFITS:**

- Part Time: Flexible schedule, competitive pay
- Full Time: Flexible schedule, competitive pay, excellent insurance, paid time off

## **ESSENTIAL FUNCTIONS:**

- 1. Empties trash containers and removes trash to disposal areas.
- 2. Sweeps, mops, and waxes floors; vacuums rugs, and carpets.
- 3. Cleans restrooms/bathrooms; disinfects fixtures.
- 4. Set up and take down table and chairs for special events.
- 5. Replace light bulbs.
- 6. Report items that require repair and maintains stock of supplies.
- 7. Mow grass as needed.
- 8. Remove snow from sidewalks and de-ice as needed.
- 9. Other custodial duties as needed to maintain excellent appearance of facilities.
- 10. More details available upon request.

## **REQUIREMENTS:**

- Excellent work history
- Able to obtain clearances from the office for protection of children and youth
- Physical: Able to climb ladders, lift and carry 50lbs. (min) for short distances, move furniture, mop floors, mow grass, and more
- Work experience in a janitorial and/or maintenance role preferred but not required

## TO APPLY OR TO OBTAIN MORE DETAILS

Email: pmarshall@smmc.church or call (814) 899-3000 ext.112