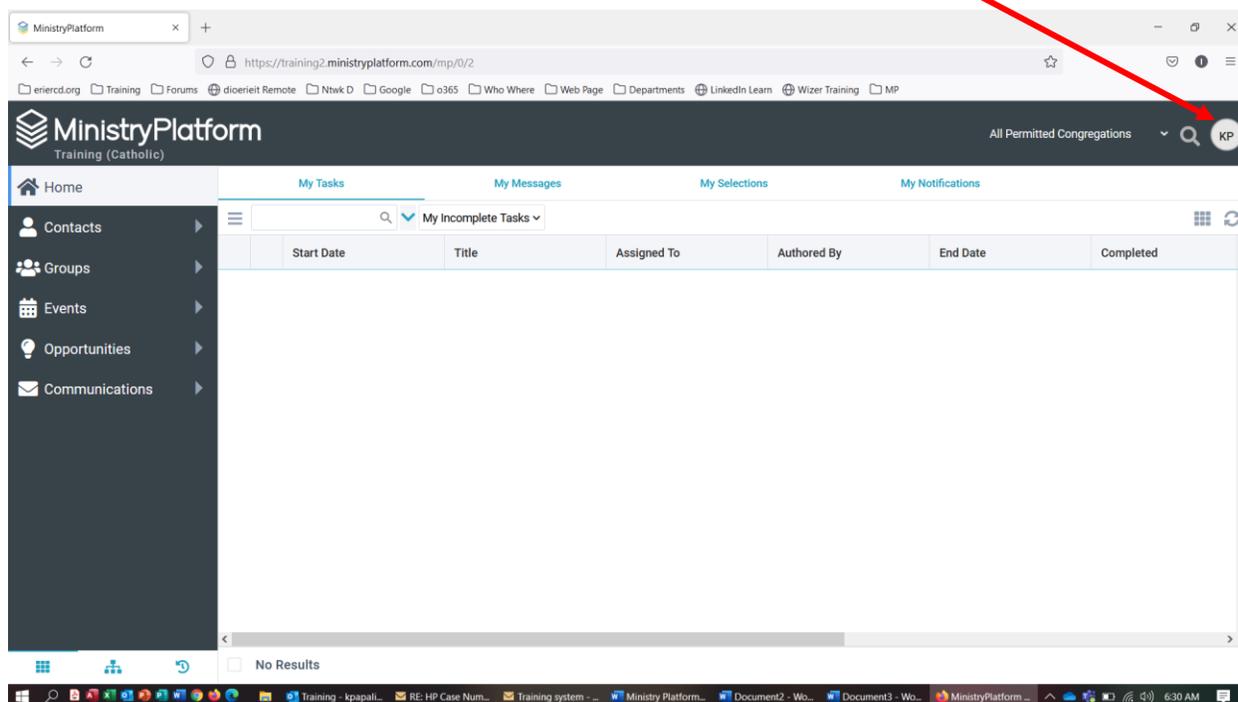




Changing your password



1. Log into Ministry Platform
2. Click your initials in the black "Ministry Platform" masthead.



3. Choose **User Account**
4. **Click Change or Edit password**
5. Enter your old (or temporary) password
(Password requirements are listed below.)
6. Enter your new password twice
7. Click **Save**.

Password must contain 8+ characters and include all of the following

- Upper case
- Lower case
- Numbers
- special character.