

Supervisor of Academic and Educational Support

The Catholic Schools Office of the Diocese of Erie is seeking candidates for the position of Supervisor of Academic and Educational Support. The person in this position will fulfill the mission of Catholic schools by guiding school administrators in the overall management and implementation of curriculum, instruction, and assessment practices.

Candidates should be able to demonstrate skills in: collaborative teamwork, organization and time management, integration of instructional technology, critical thinking, and strategic planning, and in information and data management.

The Supervisor of Academic and Educational Support will promote the development of Catholic Identity and academic achievement and will support and uphold the philosophy of Catholic education and the mission and beliefs set forth by the Catholic Schools Office, of the Diocese of Erie.

Qualifications

Must have a Pennsylvania Teaching Certification and a minimum of a bachelor's degree in education, business, communications or other related disciplines; at least three years successful teaching experience, preferably in a Catholic school setting; and be a practicing Catholic and have knowledge of Faith Formation and Catholic school culture.

To Apply:

For best consideration, please apply by **June 27, 2025**. Applications will be accepted until the position is filled. Full position profile and application may be found at <https://www.eriercd.org/employment.html>.

Applicants must submit a cover letter, resume, certifications, references and a signed and completed job Application Form in one of two ways:

- 1) Email all materials to: hrinfo@eriercd.org. (Application form must be scanned, completed, signed, and scanned.)
- 2) Mail to HR, Attn: Supervisor of Academic and Educational Support search, 429 East Grandview Blvd., Erie, PA 16504