

Multi-Media Journalist

We are looking for a creative, energetic, organized, and dedicated individual to become the Multi-Media Journalist (MMJ) for the Communications Office of the Diocese of Erie. The position is a full-time exempt position. The MMJ plays a key role in the flow of both internal and external information for the Diocese of Erie. The candidate will be involved in planning, prioritizing, and packaging materials for distribution through all digital and social media platforms, and serve as editor of the weekly *Diocese of ErieE-news*.

The qualified candidate will ideally possess at least a bachelor's degree in journalism, multi-media journalism, communications, English, or related field. This is an entry level position that requires a basic track record as a writer and/or editor and/or producer. Must be a self-starter and will creatively present news and features in an interesting manner. Must be knowledgeable in all social media platforms, Microsoft Office products, digital photo and video technology, including editing. Must be able to comfortably deal with the public and understand the tenets and teachings of the Catholic Church.

To Apply:

It is recommended that you send in your applications by January 28, 2022, however, applications will be accepted until the position is filled.

Full position profile and application may be found at

<https://www.eriercd.org/>. Applicants must submit a cover letter, resume, references and a signed and completed job application form in one of two ways:

- 1) Scan and email all materials to: hinfo@eriercd.org. (Application form must be scanned, completed, and signed.) or,
- 2) Mail to Attn: Human Resources, Multi-Media Journalist Search, 429 East Grandview Blvd., Erie, PA 16504