

Employee

Priest (includes retired), Deacon (includes retired), Seminary Student, Diaconate Candidate, Non-School Employee, School Employee (includes paid/stipend Coaches), Educator

Pennsylvania State Police Criminal Record Check

<https://epatch.pa.gov/home>

\$22.00 fee (effective 12/01/2017)

To obtain a Pennsylvania State Police Criminal Record Check click on the link above. Choose the Submit a New Record Check box and complete each section as required. From the Records Check Details page, you must click on the blue “**Certification Form**” to receive your official certificate. The official certificate must be presented to the place of employment. Print two copies of your certificate and keep one for your files. You can also save the certificate to your computer.

Employees must present the official results of their Pennsylvania State Police Criminal Record Check, Pennsylvania Child Abuse History Certification, and FBI Criminal History Record Information w/fingerprints on blue paper (except for School Employees) before beginning employment in a parish, school, or agency. Copies marked with “void” or receipts will not be accepted. (see *Policy, Section III A.*)

Revised: February 2024