



Creating a Safe Environment

Adult Online Training for Child Protection

Please read the following information **BEFORE** you begin the training:

INTERNET EXPLORER CANNOT BE USED AS YOUR BROWSER. YOU MUST BE CONNECTED TO A PRINTER TO PRINT YOUR CERTIFICATE UPON COMPLETION OF TRAINING. It is not possible to return to the certificate unless you REPEAT THE TRAINING.

- ✓ This is the only training that will fulfill the requirement for safe environment training for adults working with children and youth in the Diocese of Erie.
- ✓ Please have a hard copy of the diocesan *Policy for the Protection of Children* available for reference as you move through the training.
www.eriecd.org/images/sections/childprotection/pdf/CURRENTPolicy.pdf
- ✓ There is a quiz at the conclusion of the training. A score of 80% must be achieved in order to print your certificate. Once the quiz is completed and passed, there will be boxes for the participants to enter their name and parish/school/agency. A certificate must then be printed. If you fail to pass the quiz, you must repeat the training.
- ✓ Please print **TWO** copies of your certificate. Give one to your principal/religious ed. leader/supervisor for your personnel file and keep one for your own files. Priests, Deacons and Saint Mark Catholic Center employees must send a copy of their certificate to the Office for the Protection of Children and Youth for inclusion in their personnel files.
- ✓ If questions arise from the information presented during the training, you may:
 1. refer to the diocesan Office for the Protection of Children and Youth website at www.eriecd.org/childprotection
 2. contact your religious education leader, principal, pastor or supervisor
 3. contact Mrs. Cindy Zemcik, Coordinator for the diocesan Office for the Protection of Children and Youth at 814-824-1195 or czemcik@eriecd.org