

## Volunteer

Non-school Regular & Occasional Volunteer, School Regular & Occasional Volunteer,  
Volunteer Driver

*Please note: Volunteer Coaches are always Regular Volunteers*

## Pennsylvania Child Abuse History Certification

<https://www.compass.state.pa.us/cwis/public/home>

### Free of Charge

*The fee for volunteers continues to be waived once every 57 months.*

### To obtain a Pennsylvania Child Abuse History Certification:

#### Start here to establish an account:

- Click on the link above. From the Child Welfare Portal page click on Create Individual Account. Create a Keystone ID – print this page for your records.
- Using the temporary password emailed to you, log back in and create your own password. Record your password someplace safe. You will be required to log in again in order to apply for the clearance.

#### Start here if you have an established account:

- When your individual account is created, from the Child Welfare Portal page click Individual Account. Click Access My Clearances. Log into your account using your Keystone ID (username) and password. Complete each section of the application as required.
- For Application Purpose – check Volunteer having contact with children.

*\*If you do not wish to complete the application online you may download, complete, sign and mail in a paper copy. A link to the paper copy can be found in the Getting Started section of the application.*

### **Before beginning to volunteer in a parish, school or agency volunteers must present the official results of the following clearances:**

- **Pennsylvania State Police Criminal Record Check (downloaded from site),**
- **Pennsylvania Child Abuse History Certification (downloaded from site),**  
**and one of the following:**
- **Disclosure Statement for Volunteers or if required the original copy of the FBI Criminal History Record Information w/fingerprints which is printed on a blue background and is mailed to the recipient's home.**

*Copies of clearances marked with "void", pictures or receipts will not be accepted. (See Policy, Section III., A.)*

Revised: July 2025