Diocese of Erie, Office for the Protection of Children and Youth (OPCY)

Safe Environment Training Chart

For Youth in Parish Programs/Catholic Schools

Decide date(s) and method for training. Email information to Child Protection Office before October 15th each year.

Reserve method for safe environment training (see options below).

Notify Parents – see instructions.

Safe Environment Training

Completed onsite by:

1. Approved agency OR

2. Approved diocesan DVDs or diocesan provided streaming options

Student **Present**

Enter on Safe Environment Training Record.

Student **Absent/Opt-out**

Send Acknowledgment Form and Home Training Packet. Enter the date materials were sent on Safe Environment Training Record.

Parent returns Acknowledgment Form as **Opt-out**. Enter on Training Record. Include copies of the form(s) with the Annual Parish Report for Child Protection Compliance.

Parent returns Acknowledgment Form as a **legitimate absence**. Enter on Training Record.

Parent **does not return** Acknowledgment Form. Enter on Training Record.

Parishes w/ Homeschooling Programs: contact the OPCY for a list of approved streaming options. Send homeschooling families the appropriate link(s) and the Homeschool Acknowledgment Form. Enter information on Safe Environment Training Record.

All Safe Environment Training records and Acknowledgment Forms must be kept on file indefinitely.

Revised April 2026