

FINANCE COUNCIL AGENDA

FINANCE COUNCIL MEETING OF _____, HELD
ON _____.

1. **Opening Prayer**
2. **Members and Guests Present**
3. **Read, Correct, and Approve Minutes of previous meeting**
4. **Review and Discuss progress and disposition of Old Business**
 - A) **Special Committee Reports**
 - B) _____
5. **Review and discuss Financial Reports of:**
 - A) **Parish – Investigate variances from budget and review outstanding obligations.**
 - B) **Parish Organizations/Activities (e.g., Rosary Society, Bingo)**
 - C) **School and related organizations – compare to budget(s)**
6. **New Business and Other Items**
 - A) _____
 - B) _____
 - C) _____
 - D) _____
7. **Closing Prayer**

Finance Council Calendar

(Note: Financial Reports should be reviewed on at least a quarterly basis)

March: Begin work on budget.

April: Continue work on budget.

May: Complete budget, approve, sign and send to Diocese by May 31st.

August: Approve Parish Annual Report and send to Diocese by August 31st.

(6/20/2008)