



Religious Education Enrichment Fund (REEF) GRANT APPLICATION

REEF was launched in 1985 and is sustained by generous donations to diocesan capital campaigns and the annual Catholic Education Collection.

(Select only one date) Application Deadline: January 1 April 1 July 1 October 1

Date of Application: _____

APPLICANT INFORMATION

Title: _____ Name: _____ Position: _____

Address: _____

Address 2: _____ Phone: _____

City: _____ State: _____ Zip: _____ Cell Phone: _____

Email: _____

Sponsoring unit: _____ City: _____

(E.g., parish, school, ministry, affiliated organization)

- GRANT APPLICATION FOR:** **LEADERSHIP TRAINING**
 CREATIVE PROJECT IN RELIGIOUS FORMATION
 MINISTRY TRAINING

<p>Amount of Grant Request: _____</p> <p>*Amount of Matching Funds: _____</p> <p>Total Cost: _____ (Should equal Budget Summary Total Cost)</p>	<p>*Matching Funds</p> <p>The Religious Education Enrichment Board assumes there will be some funding from other sources.</p> <p>Please indicate the source of any additional funds:</p> <p>Parish School Self</p> <p>Other _____</p>
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SIGNATURES REQUIRED: Application WILL NOT be considered if blank.

Applicant's Supervisor or Principal's Printed Name: _____

Pastor or System President's Printed Name: _____

Signatures:

Return Form to:

REEF Administrator
St. Mark Catholic Center
429 E. Grandview Blvd.
Erie, PA 16504

For Office Use Only

Date Received _____ Grant Key _____

Report Received _____

Final Disposition: Fully Funded Partially Funded Not Funded

Amount Funded: _____

(REEF Chair Signature)

(Date)



Religious Education Enrichment Fund (REEF) MINISTRY TRAINING GRANT

Ministry Training Grants provide funds for lay people, religious, clergy, and diocesan and affiliated institutions' staff to host or attend workshops, conferences, and spiritual formation opportunities.

Applicant: _____ **School/Parish/Other:** _____

Ministry Training Title: _____
(E.g., NCEA Conference, RCIA Workshop, Villa Maria Center spiritual formation, etc.)

Date(s): _____ **Location: (City & State)** _____

Goal(s) and Objective(s) and how they will be achieved:

Why do you believe this event/activity is important and should be funded?

What results do you expect from your participation?

With whom and how will the information gained from this event/activity be shared to benefit a larger group in your own parish, school, ministry, and/or the Erie Diocese?

Number of people to be served by this event/activity: _____

If this event/activity is repeated in the future, how will it be funded?

Submission Checklist:

- ◆ Complete **Grant Application** - page 1.
- ◆ Complete **Ministry Training Grant** - page 3, including the **Budget Summary** for your event (Show calculations on a separate page, if needed.)
- ◆ Include printed documentation about the event/activity with your application pages:
 - ◇ Flyer or overview of the event from event website
 - ◇ Calculated estimates or invoices for the associated costs, e.g., registration costs from event sources, hotel rates, travel expenses, food costs, training texts, etc.

Budget Summary				
Registration	_____			
Travel	_____			
Lodging	_____			
Meals	_____			
Other, Explain	_____			
Grant Request: (1)	_____			
Matching Funds: (2)	_____			
Parish	School	Self	Other	_____
Total Cost:	(1+2)	_____		